

ASIS TORONTO CHAPTER 193

E-COMMERCE POLICY

E-Commerce Policy - ASIS Toronto Chapter 193

Please read the information below regarding the use of the E-Commerce portion ASIS Toronto Chapter 193 web site. If, after reading this page, you have additional questions regarding the use of this system, please contact executive@asistoronto.org

Security

The ASIS Toronto Chapter 193 - Chapter Events area of the website uses both an RSVP and Payment Gateway (Moneris - e-Select Plus- Hosted Payment Gateway Solution) that utilizes SSL (Secure Socket Layer) 128-bit encryption technology for all online transactions.

Secure Sockets Layer (SSL), is a standard security protocol for creating an encrypted link between a web server and a browser. This secure link ensures that all data passed between the web server and browser remains private. When you reach a checkout screen requesting personal payment information, a padlock icon will appear in the status bar of your web browser and the 'http:/' protocol indicator in the address bar, will change to 'https:/' indicating that all information is now being encrypted and transferred over a secure connection.

Cardholder Verification Value (CVV)

The three-digit code, also known as the Cardholder Verification Value, or, CVV2, helps ensure that the physical card is in the cardholder's possession while shopping online or by phone, helping to prevent unauthorized or fraudulent use.

The 3-digit code is located on the back of your card, inside the signature area. Typically the signature panel will have a series of numbers, but only the last three digits make up the CVV2 code.

How to Order (Pay)

The process of registering for an event, seminar, presentation and or study group whereby the collection of funds is required is done in a two stage process. The user will utilize the RSVP link for a given event to register their name and other information required. The second stage is for a user to "pay" for an event; or place an order.

When you have finished the RSVP portion of the process; the next stage is the payment process for that event. You will be directed to the ASIS Toronto Chapter 193 Moneris e-Select Plus Online Payment Gateway. You will be required to enter your information, method of payment (Credit Card only); and the type of credit card (VISA, Mastercard, AMEX) and the associated information related to your credit card is an SSL secured payment area.

After Payment

After payment, an automated email confirmation containing your transaction information, payment and event details, will be sent immediately to the email address you entered in the billing information. This is your receipt for the event; please print out the receipt for your records.

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Price Changes

Due to the nature of ASIS Toronto Chapter 193' events, seminars and presentations at potentially different venues with varying pricing structures; ASIS Toronto Chapter 193 reserves the right to change pricing on an event to event basis.

Payment Information

Payments made through the ASIS Toronto Chapter 193' e-commerce gateway solution provided by Moneris e-Select Plus must be paid by credit card only (VISA, Mastercard and American Express). No other payment method is afforded. ASIS Toronto Chapter 193 will not accept payment at the venue by means of cash and or cheque. Your payment information is guaranteed to be secure.

Shipping Information

None of ASIS Toronto Chapter 193' financial e-commerce transactions, events, seminars, presentations, educational programs and study groups is a product or service that requires shipping of an item to a person, entity or organization.

Cancellation/Return/Refund Policy

ASIS Toronto Chapter will honor a cancellation of an individual/s who have RSVP'd and paid for the event with minimally (3) working days notice (Monday - Friday). The purchaser will be refunded the funds in an amount equal to the payment required for that particular event by means of a cheque issued by the ASIS Toronto Chapter 193 - Treasurer.

To cancel your RSVP and Payment please contact the ASIS Toronto Chapter 193 - Treasurer at executive@asistoronto.org

Taxes

ASIS Toronto Chapter is a "not for profit" entity. There are no applicable taxes charged during the transaction process and payment.

Territory Restrictions - Currency of Transactions

All transactions conducted are in Canadian (CDN) funds.

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